

WALTER WELLBORN HIGH SCHOOL 2023 - 2024 Parent and Family Engagement Plan

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I requirements, including the 1% set-aside, and the rights of parents involved.

The annual Title I meeting will be held in September of 2023. The meeting will be recorded and published on the school website and/or Facebook to allow for flexibility of scheduling. This meeting will be advertised to our school community in multiple languages with the agenda and minutes published on the school website and/or Facebook. Reminders will be posted on the school's Facebook page. Topics discussed will include the Continuous Improvement Plan, the Parental Involvement section of the plan, the school's curriculum and State's content standards, the importance of the School-Parent Compact, how the Schoolwide Title I Program will benefit students, the use of federal Parental Involvement funds, and the right of parents to be involved. Some of the activities that parents have participated in are: Band Booster Club, Athletic Booster Club, Walter Wellborn Benefit Club, Honors Programs, field trips, sporting events, Parental Advisory Committee, individual classroom activities.

2a. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision -making).

A Parent Survey is posted on the school's website and Facebook annually. The results are reviewed at the Parent Advisory Meeting and recommendations from parents can be made for program improvement. Parents on the Parent Advisory Committee are involved in writing the Alabama Continuous Improvement Plan (ACIP). All parents have access to reading the completed ACIP through the county website, school website or main office. Parents serve on the local Parent Advisory Committee, as well as on the county Parent Advisory Committee. The Parent Involvement Plan and the use of federal Parent Involvement funds are also presented for discussion and review. Parents are given the opportunity to make suggestions for change and improvement in any document that is presented or any aspect of the program. Parents will vote on how federal Parent Involvement funds can be best utilized to improve the academic success of students.

2b. Describe how funds allocated for parent involvement are being used in the school (Sec. 1116 (c)(2)(3)).

Walter Wellborn High School uses its federal Parent Involvement funds as follows: to maintain our Parent Resource Center which is equipped to meet the needs of parents; to fund technology, brochures, and videos in the Parent Resource Center; to provide take-home educational activities, to provide bilingual reading activities, and to provide any resources needed to promote successful parent meetings.

2(c). Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

In addition to the Title I Annual Parent Meeting held in September, a Parent Advisory Committee meeting will be convened during the second semester and scheduled at a time convenient for parents based on email correspondence. The information is also posted on the school's web page and/or Facebook. Invitations are issued in the primary language of the home. A bilingual PowerPoint presentation will be available for both meetings if needed. Parents are invited to visit the Parent Resource Center to take home brochures, pamphlets, and/or other materials to meet the needs of their children at home.

Parent conferences are scheduled at the time most convenient for parents. Teachers communicate freely with parents using various tools such as email, phone calls, Remind, and Facebook groups. Parents are provided Progress Reports, Report Cards, Facebook groups, and school websites which share relevant and timely information to encourage parental involvement. Teacher work days are utilized to arrange meetings with parents when needed as well.

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children. (Sec. 1116(C)(4)(A)(B)(C))

Parents may receive Schoolwide Title I information on Fridays on Facebook from the principal, from the school website, brochures, at the annual Title I Parent Meeting,

the Parent Advisory Committee meetings, in the ACIP, in the Calhoun County Parent Brochures, or at conferences requested by the parent or teacher. For non-English speaking parents, our school system employs a bilingual parent liaison fluent in Spanish for written and/or oral translation.

TransACT is used as needed to translate documents into multiple languages. The Schoolwide Title I Program and ESL Program will be explained at the annual Parent Meeting. ESL coordinators meet with EL parents and LEP students to discuss the results of the ACCESS. A question and answer time will be scheduled during all meetings based on the content and structure of the Schoolwide Title I Program. Parents feel they are welcome at the school, and they are included in decision making. They feel the teachers keep them informed through regular communication.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students. (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated). (Sec. 1116(d))

The School-Parent Compact shares responsibility for academic improvement for students by providing goals and a statement of commitment from parents, students, and school staff to promote academic excellence. Each stakeholder has a section devoted to his/her individual responsibility in reaching the goals and signs the compact. The compacts are developed at the district level and presented to teachers, administrators and counselors. It is reviewed annually by the district Parent Involvement specialist and feedback from the schools and changes made if appropriate. An additional copy is given to parents to keep at home. Both the home copy and school copy are shared as a reminder of the shared commitment. The compacts are signed by the teacher, parent/guardian, and the student.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement Plan (Sec. 1116(c)(5))

Parents participate in the development of the Continuous Improvement Plan by serving on the committee to write the plan and therefore have input throughout its development. Parents are informed if they wish to disagree with the Continuous Improvement Plan, they may submit concerns in writing to the principal. The principal will then submit concerns to the Continuous Improvement Committee for review.

6a. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall provide materials and training to help parents to work with their children to improve their children's achievements, such as technology training, other training as needed, to foster parental involvement. Parents are invited to take home brochures, pamphlets, and/or videos from the Parent Resource Center. Parents are invited to the Parent Resource Center and are invited to meet with staff for successful instructional methods to be used at home.

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall educate teachers, office personnel, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Walter Wellborn High School shall provide resource materials, activities, and parental involvement materials to help parents work with their children to improve student achievement. We achieve this goal through a variety of take-home resources. The Parent Resource Center houses a variety of resources available to parents to increase student achievement. Parents may also find volunteer opportunities and other ways to be involved, such as: booster clubs, field trips, athletic events, substituting, etc.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our

school: Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as Parent Resource Centers, that encourage and support parents in more fully participating in the education of their children.

The Walter Wellborn High School's Parent Resource Center is a resource to provide parents with computers, other technology needs, and additional materials. All employees and parents are informed of the location of the center and how it is to be used. Information on the Parent Resource Center will also be available on the school's website and in Walter Wellborn High School's parent brochures.

6d. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement).

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and , to the extent practicable, in a language the parents can understand.

Walter Wellborn High School shall include parents on decision-making committees, such as: booster clubs, Parent Advisory Committee, Continuous Improvement Plan, and fundraising opportunities. These collaborations strengthen personal ties between administrators, teachers, office personnel, other school staff, parents, and the community with the dual benefit of raising money for supplies and showcasing our school to the community. Office personnel are trained to assist parents when enrolling new students and to call upon the parent liaison if her services are needed. Parents will serve on a committee to assist in writing the Continuous Improvement Plan. ESL Professional Development is planned throughout the year for administrators and selected teachers to better understand the cultural and academic challenges facing ESL students and their families. In turn, those teachers present the material to their respective groups to increase the understanding of needs unique to this population.

6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children. (See ESSA Sec. 1116, requirements for building capacity and parental and family engagement)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school: Shall provide such other reasonable support for parental involvement activities as parents may request.

Walter Wellborn High School shall refer to the Home Language Survey to ascertain the primary language of the home. It is in this language that every effort will be made to communicate with parents. WWHS employs a part time ESL liaison to assist parents and they are fluent in Spanish. The ESL teacher is available for translation. Notices of meetings and all schoolwide forms are available in Spanish. TransACT is a program which translates documents and provides a translator in multiple languages and is utilized as needed.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section IIII in a format and, to the extent practicable, in a language such parents understand. (See ESSA Sec. III7 (f))

Walter Wellborn High School shall provide support for parental activities as requested by parents by utilizing the resources available to us. Parents can filter requests for parental involvement activities through the school administration, staff, teachers, counselors, and the annual Parent Survey. Resources available to WWHS are the Calhoun County Parental Involvement Coordinator and the Alabama Parent Education Center.

