White Plains High School Credit Recovery and Credit Advancement Program Description and Guidelines

White Plains High School will implement a credit recovery and credit advancement program based on the state of Alabama guidelines. This program will target students with academic and/or attendance deficits as well as students who are looking to graduate from high school early. Students who do not meet the requirements listed below will be required to repeat the course in it's entirety during the next school year.

GUIDELINES

1. **Admissions**
   a. Students will be required to complete an application in order to be eligible for credit recovery or credit advancement.
   b. Parental or guardian consent is required.
   c. Students must have at least a 40 in the course in order to be eligible for the credit recovery program.
   d. The cost for the credit recovery program will be $80 per ½ credit or equivalent. Should a student(s) require additional instruction after the deadlines, there will be an additional charge of $80 per semester course of instruction needed.
   e. The cost for the go ahead credit program will be $160.00 per course. Should a student(s) require additional instruction after the deadline, there will be an additional charge of $160.00 per course. Students will be able to recover two credits during the summer session. Students can take two courses for credit advancement.
   f. If a student does not complete credit recovery or credit advancement requirements the student will not receive credit for the course.

2. **Instruction**
   a. Computer Based Instruction will be provided by a certified teacher.

3. **Content and Curriculum**
   a. Credit recovery and credit advancement curriculum will be aligned with the Alabama Course of Study.
   b. Credit recovery and credit advancement will be delivered through instructional technology.

4. **Grades**
   Recovery grades will elevate a failing grade to a maximum of 70.

5. **Credits**
   The maximum number of credits which may be earned in a school year may not exceed 12 credits. This number includes credits received during the regular school sessions, credit recovery and go ahead credit.

6. **Course Offerings**
   Credit recovery and go ahead credit will be offered through APEX and ACCESS.

WHITE PLAINS HIGH SCHOOL
Credit Recovery/Advance Application.

Student Name:_____ **Phone Number:**_____

Parent Name: _____ **Phone Number:** _____

Student and Parent Email: _____

Grade (This Year):_____ **Date of Application** _____

Credit Recovery Request $80.00 per semester **ALL FEES ARE NON-REFUNDABLE. CASH OR MONEY ORDER ONLY**

Course Requested	Grade Level and Semester Recovering

Credit Advancement Request $160.00 per class **ALL FEES ARE NON-REFUNDABLE. CASH OR MONEY ORDER ONLY**

Course Requested	Grade Level

COURSES TAKEN THROUGH APEX AND ACCESS MAY NOT MEET NCAA ELIGIBILITY

Local Credit Recovery Team Signatures:
Student Signature_____
Principal_____
Parent Signature_____

Action taken by team: **Accepted** **Not Accepted** Date:_____

The lab is tentatively scheduled to be open on Tuesdays and Wednesdays from 7:45-9:45 for testing and/or help.

- Registration is May 26 at 8 am
- Session 1 is May 30-June 2; June 12-July 1. (Orientation for session 1 is May 30 at 9:00 am)
- Session 2 is July 3-July 29 (Orientation for session 2 is July 3 at 9:00 am)
- Career Prep A is only offered 1st session
- Career Prep B is only offered 2nd session

Students cannot begin a course without first going through orientation.

There will be an additional charge of $80.00 per semester credit needed in the event a student requires additional instructional time after the session ends.